

Blairtummock Housing Association

Minutes of the Management Committee meeting held on Wednesday 30th October 2024 @ 6pm at 45 Boyndie Street

Present

Irene Black
Catriona Jamieson
Margaret Ann Kelly (Part)
Claire Reynolds
Jason Thet
Gary Wood

In Attendance

Jacqui O'Rourke, Director
Della McKelvie, PA/Office Manager (Mins)

Absent

Elizabeth McGill
Mandy Morgan

Special Leave

N/A

Action

1.0 Apologies

1.1 Apologies received on behalf of Jim Kane, Donna Miller and Margaret Pirrie. Margaret Ann Kelly apologised as would be attending meeting late as working.

2.0 Overview of Annual Assurance Statement - Presentation

2.1 Director gave a presentation on the Annual Assurance Statement what it means, why it is important and the purpose of it.

Margaret Ann Kelly joined the meeting at this point.

3.0 ANNUAL ASSURANCE STATEMENT

3.1 SFHA Self-Assurance Toolkit

Director explained the Toolkit and advised that SFHA had produced a new toolkit for this year and any updates have been highlighted in red. The document from previous years was also attached.

The following was highlighted:

- Equalities & Human Rights – Very low uptake on equalities survey, will try and encourage more responses at tenant events. Change the committee report templates to include human rights impact along with equalities.
- All relevant standards and outcomes in the Social Housing Charter
- All relevant regulatory requirements set out in Chapter 3 of the Regulatory Framework
- The Standards of Governance and Financial Management
- Our statutory obligations in respect of tenant and resident safety, housing and homelessness and qualities and human rights.

No areas of non-compliance identified. Evidence to support this statement includes to:

- Internal and External Audit Reports
- Performance reports, service delivery, governance, finance, risk and asset management
- Evidence and information from senior staff
- Tenant and customer feedback from drop-in sessions and specific consultations
- Advice from external specialist advisers

The Management Committee approved the Annual Assurance Statement response to Scottish Housing Regulator and granted approval for Chairperson to sign document. This will now be returned to Regulator and added to Association's website.

4.0 Correspondence Report

The Friendship Group – Donation Request 165th Glasgow Boys Brigade Co. – Donation Request

- 4.1 Irene Black and Catriona Jamieson both declared an interest in The Friendship Group.
- 4.2 Management Committee discussed the donations budget prior to discussing both requests. The budget for the financial year has now been spent. It was agreed that since the Staff and Committee have declined any Christmas celebrations that the money saved could be

put to the donation budget. It was approved that both the groups would receive a £100 donation each and if any other requests are received before end of the financial year there would be a £100 limit.

5.0 Date & Time of Next Meeting – Wednesday 13th November 2024

5.1 Date of next meeting was noted. Margaret Ann has previously submitted apologies.

5.2 Gary Wood submitted apologies for meeting on 11th December 2024.

6.0 Any Other Competent Business

6.1 Pavillion Youth Café

Director advised that when she retires, she will be joining the board for above group.

Next year The Pavillion will be celebrating their 25th anniversary so may contact old committee members/staff who were involved.

As there was no further business to discuss the meeting closed at this point.

Della McKelvie
October 2024

Chairperson: _____