

Blairtummock Housing Association

Minutes of the Management Committee hybrid meeting held on Thursday 1st June 2023 @ 6pm at 45 Boyndie Street & via Microsoft Teams

Present:

Irene Black
Catriona Jamieson
Donna Lang
Betty McGill
Margaret Pirrie, Chairperson

In Attendance:

Lorna Shaw, Research Resource (Part)
Della McKelvie, PA/Office Manager
Jacqui O'Rourke, Director

Action

1.0 Apologies

1.1 Apologies received on behalf of Donna Miller, Mandy Morgan & Jason Thet.

2.0 Declarations of Interest

2.1 No declaration of interests.

3.0 Minutes of Previous Meetings:

3.1 Management Committee – 19th April 2023

The above minutes were approved by Irene Black and seconded by Betty McGill.

3.2 Blairtummock & Rogerfield Opportunities – 27th April 2023

The above minutes were for information only.

3.3 Management Committee – 4th May 2023

The above minutes were approved by Catriona Jamieson and seconded by Margaret Pirrie.

4.0 Matters Arising

4.1 Update on GCC Temporary Furnished Flats

GCC have requested a 2 week extension to the timescales for flat at [REDACTED] to be returned,

this has been granted. Association will meet with them to express our dissatisfaction on joint working in regards to this property.

4.2 **Decision/Action Log**

Contents noted.

5.0 **Tenant Satisfaction Survey**

5.1 Lorna Shaw joined via Team to discuss the tenant satisfaction results, the following was highlighted:

- Satisfied with overall service – 91%
Scottish Average - 88%
- Good at being kept informed – 99%
Scottish Average - 91%
- Satisfied with opportunities to participate – 99.6%
Scottish Average - 87%
- Satisfied with quality of home – 79%
Scottish Average - 85%
- Satisfied with repairs service – 91%
Scottish Average - 88%
- Satisfied with Association's contribution to management of neighbourhood – 91%
Scottish Average – 85%
- Rent for this property represents good value for money – 92%
Scottish Average – 83%

5.2 There was a discussion on the results for those satisfied with quality of home and the 10% drop since last satisfaction survey. It was agreed that the Association will try and create focus group to filter down the reasons why this is so low.

Lorna left meeting at this point.

6.0 **Regulatory Submissions Loan Portfolio**

6.1

Management Committee approved loan portfolio and permission for Finance Manager to submit on Margaret Pirrie's behalf.

7.0 Review of Committee Appraisal

7.1 It was agreed that due to the changes within the Committee this year that group appraisal would be best. It was agreed to contact SHARE to facilitate this.

8.0 Business Plan

8.1 Management Committee approved the business plan.

9.0 Dashboard Report – Jan-Mar 2023

9.1 The above report was noted.

10.0 Community Chest

10.1 Management Committee noted that the spend for 2022-23 was £12,449 with 52 awards being made.

11.0 Audit Planning Letter

11.1 Management Committee noted the plan for the forthcoming audit including details of the planned audit approach.

11.2 Director advised that the Auditor has requested that that date of the August Management Committee meeting be changed. The auditors will not be in office until July to carry out the audit so accounts will not be ready in time for start of August. Office Manager will contact with proposed dates for meeting.

12.0 Regulatory Standards 3 & 4

12.1 Above presentation was noted for information.

13.0 Representative Bodies Feedback

13.1 EVH

Papers for next monthly meeting will be forwarded to Irene Black.

13.2 **EHRA**

Next quarterly meeting will be held on Wednesday 14th June 2023 and Sally Thomas, SFHA will be in attendance, any Committee Member wishing to attend to advise Director.

13.3 **SFHA**

Training information & weekly updates issued via email.

13.4 **SHR**

ARC return has been submitted, was one day late as staff believed it had been submitted but it hadn't.

13.5 **SHARE**

Training information issued when received.

14.0 **Correspondence Report**

14.1 No correspondence.

15.0 **Any Other Competent Business**

15.1 **SHARE Membership**

The following application and use of seal was approved:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

15.2 **Donation Request – South Rogerfield Action Group**

Director advised that a donation £150 was made to plants for the phoenix statue.

As there was no further business to discuss the meeting closed at this point.

Chairperson: _____