

Blairtummock Housing Association

Minutes of the Management Committee meeting held on Thursday 3rd June 2021 @ 6pm via Microsoft Teams as remote working due to Covid19 Crisis

PRESENT

Gary Woods – Chair
Yvonne Crockert
Donna Miller

Irene Black – part
Andrea McLachlan
Tracy Slaven

IN ATTENDANCE

Jacqui O'Rourke, Director
John Goodwin, Minutes
Marion Davies, Brechin Tindal
Oatts, (Training Session)

1.0 APOLOGIES:

1.1 Apologies received on behalf of Paul Cochrane and Margaret Pirrie and Lynn Blackwood.

2.0 DECLARATION OF INTEREST:

2.1 There were no declarations of interest.
2.2 Chair advised it is National Volunteers Week and thanked Staff/Committee for the volunteering they do.

3.0 MINUTES OF PREVIOUS MEETINGS:

3.1 Office Bearers – 28th April 2021

The above minutes were approved by Donna and seconded by Gary.

3.2 Management Committee – 6th May 2021

The above minutes were approved by Irene and seconded by Donna.

4.0 MATTERS ARISING:

4.1 There were no matters arising.

5.0 BUSINESS CONTINUITY:

5.1 The Director updated Committee on the Business Continuity during Covid1. Committee were satisfied with the contents and arrangements enclosed in the report.

6.0 REGULATOR SUBMISSIONS

6.1 Loan Portfolio and Five Year Projections – Committee granted approval for the Finance Manager to submit the Five Year Financial Plan and the Loan Portfolio returns to the SHR. FM

7.0 REGULATORY STANDARD 5

7.1 Committee noted the information within the presentation.

8.0 REPRESENTATIVE BODIES FEEDBACK

8.1 EVH

Monthly update noted and Gary advised he will be attending next EVH meeting.

8.2 EHRH

Questions you should be asking report attached for Committee reference. If Committee require paper copy then one can be arranged.

8.3 SFHA

Conference/Staff training emails being received.

Director suggested that sometime in the future looking at the affiliation fees being paid for the services being used, to make sure the Association receiving value for money.

8.4 SHR

Letter within papers. Covid19 monthly return figures will now be submitted quarterly. Jacqui advised Committee that SHR are requesting a lot more

information than on the previous returns but that the information can be used for the ARC next year, assuming SHR do not change how calculations are made.

8.5 SHARE

New Chief Executive now in place and will be invited to next EHRA meeting.

9.0 TEMPORARY FURNISHED FLATS - GCC

9.1 A discussion took place regarding the properties that are leased to GCC as temp furnished lets (4 flats and 1 2 bed property).

Chair asked Committee opinion on giving the council notice to take back the 2 bedroom property.

It was decided to leave as it is just now and review again at August's meeting.

10.0 CORRESPONDENCE REPORT

10.1 There was no correspondence.

11.0 ANY OTHER COMPETENT BUSINESS

11.1 The Director advised that the Pavillion & the Church are seeking a donation towards food for their summer clubs run for kids during summer holidays. It was decided to wait until they provide figures.

11.2 Chair asked Committee if they felt a discussion on members roles would be of interest so other members had an understanding of what was involved. It would take 5/10 minutes. It was agreed to be of benefit.

11.3 Chair sought Committee opinion on how they feel about going back into the office for meetings etc. Committee felt willing to go back into the office when told we can do so.

11.4 Chair sought Committee opinion on holding a Committee only catch-up before meetings. Committee PA

felt this could be beneficial and Della to arrange one for August meeting before the AGM.

At this point Irene and myself left the meeting.

12.0 NOTIFIABLE EVENTS & WHISTLEBLOWING SESSION

12.1 Marion Davis went through the presentation, which had been issued previously to Committee on Notifiable Events and Whistleblowing, there was some discussion regarding both and a few questions asked. It was agreed that both the SHR guidance on Notifiable Events and the Whistleblowing Policy would be issued to Committee.

John Goodwin: minutes

3rd June 2021

Chairperson: _____