

# Blairtummock Housing Association

## Minutes of the Management Committee hybrid meeting held on Thursday 9<sup>th</sup> June 2022 @ 6pm at 45 Boyndie Street and via Microsoft Teams due to Covid 19

### Present:

Gordon McGlone  
Donna Miller  
Margaret Pirrie  
Gary Wood (Chairperson)  
Irene Black  
Betty McGill

### In Attendance:

Linsey Dinnen, EVH - Part  
Della McKelvie, PA/Office Man. - Part (Mins)  
Jacqui O'Rourke, Director - Part

**Prior to the start of the meeting the Chairperson welcomed Linsey Dinnen from EVH who would discuss agenda item 5 with Committee Members only prior to the remaining agendas being discussed.**

### Action

#### 5.0 EVH

Director and Office Manager both left the room to allow Management Committee & Linsey to discuss the flexible working request received from Director.

**Linsey left the meeting and Director and Office Manager both joined meeting.**

#### 1.0 Apologies

1.1 Apologies received on behalf of Tracy Slaven.

#### 2.0 Declarations of Interest

2.1 No declarations of interest.

#### 3.0 Minutes of Previous Meetings:

##### 3.1 Office Bearers – 26<sup>th</sup> April 2022

The above minutes were approved by Donna Miller and seconded by Margaret Pirrie.

##### 3.2 Management Committee – 3<sup>rd</sup> May 2022

The above minutes were approved by Margaret Pirrie and seconded by Gary Wood.

### **3.3 Housing Management & Maintenance Sub-committee – 17<sup>th</sup> May 2022**

The above minutes were approved by Irene Black and seconded by Margaret Pirrie.

## **4.0 Matters Arising**

### **4.1 Update on GCC Temporary Furnished Flats**

Property at 137 Easterhouse Road is now being returned. Awaiting dates for meeting.

### **4.2 Update to Risk Register**

Director advised that Management Team had added Affordability to risk register, the impact of Pandemic, Brexit & War on the economy is significantly impacting on all materials/energy/food costs.

### **4.3 Date and Time of Next Meeting**

It was agreed to have the next meeting on Thursday 30<sup>th</sup> June 2022.

### **4.4 Finance Manager Post**

Director advised that Linda Russell will join the Association on 20<sup>th</sup> June 2022 as new Finance Manager. It was agreed to invite Linda to the start of next meeting to introduce to all Management Committee.

### **4.5 Gala Day**

Director advised that the dates agreed with Office Bearers were not suitable for the Church, it was agreed to now host late August/early September on 1<sup>st</sup> suitable Saturday.

## **6.0 Business Continuity**

### **6.1 During discussion on return of Housing Assistant and the previous extension to the temporary Housing Assistant contract it was agreed that when new temp is in place to do**

the door to door tenancy visits that this should also include the new collating of data that SHR require in regards to equalities and also mention volunteering at Management Committee. As SHR had not advised format of how they wish the information to be collated this post will not be filled until can combine all information for tenancy visits/equalities info and information on joining Management Committee.

6.2 Management Committee noted contents of report and agreed for the report to now be presented quarterly.

## **7.0 Regulator Submissions – Loan Portfolio and Five Year Projections**

7.1 Director advised Committee that although the above were in the programme for June, Dave Robb had completed these and after receiving Committee approval had submitted these early prior to him ending his time at BHA.

## **8.0 Representative Bodies Feedback**

### **8.1 EVH**

May monthly update included within papers.

### **8.2 EHRA**

Community Festival to be held on 12<sup>th</sup> August 2022 12pm – 4pm @ The Bridge.

Chairperson of EHRA has requested to visit all Management Committees to discuss how EHRA progresses in future, feels that after many changes in staff/committee and the pandemic some organisations are a bit disengaged. Management Committee agreed to invite her along to a meeting.

### **8.3 SFHA**

Above have requested that EHRA hose Australian visitors, Donna will be advised of date and time of visit and if available to attend as EHRA representative she will, if not another Committee Member will be invited along.

### **8.4 SHR**

May update included with papers.

## 8.5 **SHARE**

Advertising ongoing for new Chief Executive. Training emails will continue to be issued.

## 10.0 **Correspondence Report**

10.1 No correspondence received.

## 11.0 **Any Other Competent Business**

### 11.1 **Returning to Office**

Director advised that she would be issuing staff survey tomorrow on returning to office. EVH tonight also issued a guidance note on Hybrid working, will be forwarded to all Committee.

Director requested that all Management Committee consider how they wish to move forward so that a discussion is held at the next meeting on how to progress.

**As no further business to discuss, the meeting closed at this point.**

**Della McKelvie**  
**June 2022**

Chairperson: \_\_\_\_\_