

Blairtummock Housing Association

Minutes of the Management Committee meeting held on Thursday 22nd June 2023 @ 6pm, Hybrid Meeting at 45 Boyndie Street, G34 9JL & Via Microsoft Teams

Present

Margaret Pirie - Chair
Donna Lang
Donna Miller
Betty McGill
Mandy Morgan
Catriona Jamieson
Jason Thet

In Attendance

Jacqui O'Rourke – Director
John Goodwin - Minutes
Julie Ann Cloherty, SHARE
Jim Kane, Observer

Action

1.0 Apologies:

1.1 Apologies received on behalf of Irene Black

2.0 Declaration of Interest:

2.1 No declaration of interest.

3.0 Minutes of Previous Meetings:

3.1 Management Committee – 23rd May 2023

The above minutes were approved by Margaret Pirrie and seconded by Donna Miller.

3.2 Finance & Audit Sub-Committee – 24th May 2023

The above minutes were approved by Donna Miller and seconded by Margaret Pirrie.

3.3 Management Committee – 1st June 2023

The above minutes were approved by Margaret Pirrie and seconded by Donna Lang.

4.0 Matters Arising:

4.1 Update on GCC Temporary Furnished Flats

GCC still haven't returned keys to the flat after their 2 week extension. Association has spoken to its lawyer for legal advice who has suggested initiating legal action. Director will speak to lawyer again to see what options Association has and will email Committee with an update prior to August meeting.

JOR

4.2 Decision/Action log

Contents noted.

4.3 Date of August Management Committee Meeting – Wednesday 9th or Thursday 10th August

After a discussion Committee agreed the August meeting will be held on Thursday 10th August.

5.0 Committee Appraisal:

5.1 Julie Ann Cloherty from SHARE observed meeting and gave brief presentation on what is involved in the Committee Appraisal process.

6.0 Investment:

6.1 Nothing to report. Jacqui advised that the land at Aberdalgie Road has been marketed by City Property.

7.0 Policy Reviews:

7.1 Vulnerable Employee – Domestic Abuse

Approved proposed changes.

7.2 Standing Orders & Committee Meeting Remits

Approved proposed changes.

7.3 Dignity at Work Policy

Approved proposed changes.

7.4 Persistent Vexatious Complaints

Approved proposed changes.

7.5 Privacy Policy

Approved proposed changes.

7.6 Settlement Agreements

Approved proposed changes.

7.7 Flexible & Homeworking Policy & Procedures

Approved proposed changes.

Section 7 – Homeworking section will be changed when new policy guidance is released.

7.8 Freedom of Information Policy

Approved proposed changes.

7.9 Committee agreed to a 3 year review date for Policies.

8.0 Health & Safety:

8.1 Section 2.12: Stairs, Lifts & Escalators

Contents noted.

8.2 Section 2.13: Water Systems – Legionella

Contents noted.

8.3 Section 2.14 – Terrorist Attacks

Contents noted.

8.4 **Section 3.2 – First Aid**

Contents noted.

8.5 Director advised that if anyone wished to go on First Aid training then to advise her or Della and training place would be booked.

8.6 Director will get Maintenance Officer to arrange a walk through the office as part of health and safety.

9.0 **Regulatory Standards:**

9.1 Presentation slides provided as a reminder.

10.0 **Representative Bodies Feedback:**

10.1 **EVH**

Nothing to report.

10.2 **EHRA**

EHRA met with SFHA. They are looking to carry out some Community Based work

10.3 **SFHA**

Changes have been made to the toolkit for assurance statements. Director and Housing Services Manager will look at changes and report back to Committee.

10.4 **SHR**

Regulatory Framework is being looked at.

10.5 **SHARE**

- Training and conferences coming up.
- E-Learning courses still available.

11.0 Correspondence Report:

11.0 No correspondence.

12.0 Any Other Competent Business

12.1 Director advised that the church is looking at having a Gala Day.

- Looking at possibility of speaking to them to see if Association can have a table to allow staff/Committee members to speak to people about joining Committee or becoming a volunteer for the Community Hall.
- Possibility of giving a donation or hiring a bouncy castle.

Meeting ended at 7.00pm

John Goodwin
22nd June 2023

Chairperson: _____