

Blairtummock Housing Association

Minutes of the Management Committee meeting held on Thursday 3rd October 2019 @ 6pm in the Association's offices at 45 Boyndie Street, Easterhouse G34

Present:

Irene Black
Yvonne Crockert
Donna Miller
Tracy Slaven
Margaret Pirrie
Gary Wood (Chairperson)

In Attendance:

Della McKelvie (Minutes)
Jacqui O'Rourke

Action

1.0 APOLOGIES

1.1 Apologies were received on behalf of Catriona Jamieson, Betty McGill, Thomas Smith and John Wilkie.

2.0 MINUTES OF PREVIOUS MEETINGS:

2.1 Office Bearers – 1st August 2019

The above minutes were approved by Margaret Pirrie & seconded by Irene Black.

2.2 Health & Safety – 4th September 2019

The above minutes to be brought back to the next meeting.

2.3 AGM – 5th September 2019

The above minutes are for information only.

2.4 Management Committee – 5th September 2019

The above minutes were approved by Margaret Pirrie and seconded by Gary Wood.

2.5 Office Bearers – 11th September 2019

The above minutes were approved by Gary Wood and seconded by Margaret Pirrie.

2.6 Management Committee – 19th September 2019

The above minutes were approved by Margaret Pirrie and seconded by Gary Wood.

3.0 MATTERS ARISING

3.1 SHBVN Presentation

Jacqui advised that the above report that was presented at the last Management Committee meeting cost £432, this report is now on the Association's website.

Committee asked Jacqui to clarify the difference between 2 slides, 1st slide was a percentage of households that landlords are paid housing costs directly and 2nd slide was percentage of value of direct housing payments.

4.0 DECLARATIONS OF INTEREST

4.1 Donna declared an interest in agenda item 5 – Investment within Backcourts.

5.0 INVESTMENT

5.1 Blairtummock Area 1

Euro bins are being installed earlier in the project than first planned, Association working closely with Cleansing to organise.

Tender opening organised for Wednesday 16th October 2019 at 2pm. Donna & Tracy both advised they would attend.

5.2 Blairtummock Area 2

This development is being broken down into 3 separate areas as all very different from previous backcourt developments. Two consultation events have taken place, one in evening and one daytime but only 3 tenants attended in total.

A discussion took place in regards to Committee involvement in developing backcourt plans on whether it should be tenant led only or involvement from Committee. A discussion took place on how the Assurance Statements see Committee at a more strategic level rather than operational. At present the Management Committee do the business plan setting and thereafter set & approve the budget for the project but have also attended consultation events which some residents feel is positive and others do not.

- 5.3 After discussion Management Committee advised that they still wish to be involved in the consultation process and would consider how to do so with each individual project, if Committee Members are affected by the proposals then they should attend their development and input but if no Committee Members are living within the projects 1 or 2 Committee Members will be nominated to attend on behalf of the Management Committee.

Dates for any planned meetings to be given at next meeting.

6.0 POLICY REVIEW

6.1 Disaster Recovery

Committee noted the agreement the Association has in place with Provanhall HA; in the event of an emergency that we can be based temporarily from their premises until alternative arrangements are in place and we have contacted our tenants to advise. The policy was approved with a 2 year review date.

6.2 Protocol for Declaring Interests & Managing Conflicts of Interest

Above Model Policy was approved with a 3 year review date.

6.3 Entitlements, Payments & Benefits Policy

The contractors list has been updated as Committee & Staff are encouraged not use these contractors for personnel use. The above policy was approved with a 3 year review.

7.0 FORMAL COMPLAINTS

7.1 Committee noted that in the last quarter the Association received 11 formal complaints.

8.0 CHRISTMAS CARDS

8.1 Jacqui advised of the costs for 2017 Christmas cards being £340 excluding staff time, as that was the last time the Association sent Christmas cards. Committee felt that particularly elderly tenants enjoy receiving the cards and agreed to send again this year.

8.2 It was agreed to invite Easterhouse Project, Pavillion, FARE Homework Club and the Bee Club based in Easterhouse Parish Church to take part in the competition and incorporate the number 30 in the design as it is the Association's 30th anniversary.

9.0 REPRESENTATIVE BODIES FEEDBACK

9.1 EVH

Meeting is not until Monday 7th October.

9.2 EHRA

Jacqui advised that the Association had received our annual renewal for EHRA which was £1,000. Approval was granted to renew our fees.

Jacqui also advised that the EHRA Chairperson Linda Cameron was having to step down on a temporary basis, a replacement will be discussed at the next meeting.

Quiz night will be held on Friday 11th October 2019.

9.3 SFHA

No update.

9.4 SHR

Just Assurance Statement information at present.

10.0 CORRESPONDENCE

10.1 No correspondence.

11.0 ANY OTHER COMPETENT BUSINESS

11.1 Challenge Poverty Week

Jacqui advised that it is Challenge Poverty week next week and the Association are doing a collection along with EHRA partners for foodbank donations and also holding an event along with The Peoples Gateway in the Community Hall on Tuesday 8th in regards to Pension Credits and have invited along Home Energy Scotland along to give energy advice. Staff will also be doing a drive on the New Tenancy Act which comes into force in November. Poverty Alliance have been advised what the Association is doing to support challenge poverty week

11.2 30th Anniversary Ceilidh

Della advised that after a chase up she only had 15 confirmed persons who were attending. After discussion Management Committee agreed to cancel the event.

11.3 Assurance Statements

The Management Committee have two dates arranged to go over the Assurance Statement return to the Regulator which are 10th & 24th October. Prior to having these meetings, Jacqui presented the Management Committee with the SFHA Assurance Statement Toolkit that herself and Management Team members have been completing to comply. Jacqui highlighted to the Management Committee that this will be distributed tomorrow to all Management and that the responses are highlighted in red. It is imperative that Management Committee Members read through this document prior to the meetings.

Della McKelvie
October 2019

Chairperson: _____