

TERMINATION OF TENANCY NOTICE

Please complete all relevant sections of this form. Missing information may delay the processing of your tenancy termination.

To: Blairtummock Housing Association

Property Address: _____

1. NOTICE TO END TENANCY

This form is used to give 28 days' notice to end the tenancy in accordance with Section 6 of the Tenancy Agreement and Section 12 of the Housing (Scotland) Act 2001.

Date tenancy will end: (If we already agreed a date by phone or email, please use that date here)	
Forwarding address:	
Contact phone number:	
Email address:	



Moving Out and Important Information

By signing this form, you are giving notice to end the tenancy and confirming that you intend to leave the property on the date shown above. Please return all keys to Blairtummock Housing Association on or before your tenancy end date. If keys are returned late, you may be charged additional rent.

Before you move out:

- If you change your mind, contact us straight away.
- We will arrange a pre-leaving inspection to discuss any repairs, alterations, clearance or other work that may be required before you leave.
- Please ensure your rent account is up to date before you move out. If we identify any rechargeable repairs, clearance costs or other charges after your tenancy ends, we will write to you to let you know.
- On the day you move out, take photographs of your gas and electricity meter readings and provide these to your energy suppliers.

All tenants ending the tenancy must sign below.

Signature of Tenant: _____ Date: _____

Signature of Joint Tenant (if applicable): _____ Date: _____

2. MATRIMONIAL HOMES (FAMILY PROTECTION) (SCOTLAND) ACT 1981 DECLARATION (SOLE TENANTS ONLY)

Complete this section only if you are the sole tenant.

Why are we asking this? We ask these questions to help us identify any rights that may exist in relation to the tenancy.

Please tick one box:

- ☐ I am not married and I am not in a civil partnership.
- ☐ I am married or in a civil partnership, but my husband, wife or civil partner does not live in this home.
- ☐ I am married or in a civil partnership and my husband, wife or civil partner lives in this home.

If you ticked the last box, please give their details:

Name: _____

Tenant Declaration

I declare that the information provided above is true and complete to the best of my knowledge.

Tenant Signature: _____

Date: _____

Acknowledgement by Husband, Wife or Civil Partner (Optional)

I know that the tenant has given notice to end the tenancy.

Name: _____

Signature: _____

Date: _____

3. JOINT TENANCIES ONLY (COMPLETE ONLY IF YOU ARE A JOINT TENANT AND ARE LEAVING THE TENANCY)

Complete this section only if you are a joint tenant and are giving notice to leave the tenancy.

If all joint tenants are ending the tenancy together, you do not need to complete this section.

☐ I confirm that I have given at least 28 days' notice to the other joint tenant(s) of my intention to end the tenancy.

☐ I have attached a copy of the notice given to the other joint tenant(s).

Name(s) of other joint tenant(s): _____

Tenant Declaration

I confirm that the information I have provided is true and complete to the best of my knowledge.

Signature: _____

Date: _____

NOTICE TO JOINT TENANT OF INTENTION TO TERMINATE TENANCY

To (Joint Tenant): _____

Property Address: _____

I give notice that I intend to end my interest in the joint tenancy of the above property.

I am giving at least 28 days' notice in accordance with Section 12 of the Housing (Scotland) Act 2001.

My interest in the joint tenancy is intended to end on: _____

Name of Joint Tenant Giving Notice: _____

Signature: _____

Date Notice Given: _____

Important: A copy of this notice must be provided to Blairtummock Housing Association with your tenancy termination form.

NOTICE TO JOINT TENANT OF INTENTION TO TERMINATE TENANCY

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Property Address: _____

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Signature: _____

Date Notice Given: _____

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